



PADRE PIO COLLEGE OF HEALTH AND ALLIED SCIENCES

(PCoHAS)

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JOINING INSTRUCTION FOR ACADEMIC YEAR 2021/2022

ADMISSION TO CLINICAL MEDICINE, PHARMACEUTICAL SCIENCES AND SOCIAL WORK PROGRAM

Padre Pio College of Health And Allied Sciences (PCoHAS) is a fully registered and accredited college with NACTE registration No. REG/HAS/186

The college offers the following programs:

| | |
|--|--|
| 1. Ordinary Diploma in Clinical Medicine | 2. Technician Certificate in Clinical Medicine |
| 3. Ordinary Diploma in Pharmaceutical Sciences | 4. Technician Certificate in Pharmaceutical Sciences |
| 5. Ordinary Diploma in social work | 6. Technician certificate in social work |

1. BASIC REQUIREMENTS FOR SPECIFIC COURSES

A. ALL STUDENTS

- Uniforms are available at the college at the cost that is indicated in your specific course. You are required to pay and obtain your uniforms at the College and not otherwise. This is for uniformity, standards and descent uniforms as required by the College.
- Student Learning Kit with all necessary learning instruments shall be obtained from the college and not otherwise, as indicated in your specific course

B. ADMISSION TO CLINICAL OFFICER & ASSISTANT CLINICAL OFFICER

- Black Leather Shoes. (Open shoes/sandals and canvas shoes are not allowed in classes or in practical areas), Boxes of Clean Gloves for personal practical clinical sessions.
- Uniforms:** Female and Male –Two pairs of uniforms, One clinical coat and one college branded T-shirt, Total of **Tshs 120,000/=**.

Student Learning Kit for clinical medicine programme:

| S/N | Item | Quantity |
|-----|------------------------|----------|
| 1. | Aneroid sygnomanometer | 1 |
| 2. | Stethoscope | 1 |
| 3. | Thermometer | 1 |
| 4. | Examination torch | 1 |
| 5. | Tape measure | 1 |
| 6. | Patella hammer | 1 |
| 7. | Tuning fork | 1 |
| 8. | Otoscope | 1 |
| 9. | Toniquet | 1 |
| 10. | MUAC tape | 1 |

- The learning kits shall be obtained at the college and owned by student. The college has purchased in whole sale to make it affordable to students. Students Kit mentioned above will be available at **Tshs 150,000/=**.

C. ADMISSION TO PHARMACEUTICAL SCIENCES

- Black Leather Shoes. (Open shoes/sandals and canvas shoes are not allowed in classes.)
Clean Gloves for personal use during clinical/practical sessions.
- Uniforms:** Female and Male –Two pairs of uniforms, One clinical coat and one college branded T-shirt, Total of **Tshs 120,000/=**.
- All students should have scientific calculator or obtained it at the college at the rate of **35,000/=** only
- All students should bring TPH book a guide for their practical training or obtain at the college for the rate of **50,000/=** only

D. ADMISSION TO SOCIAL WORK PROGRAM

- Black Leather Shoes. (Open shoes/sandals and canvas shoes are not allowed in classes.)
- Uniforms:** Female and Male –Two pairs of uniforms and one college branded T-shirt, Total of **Tshs 115,000/=**

2. GENERAL REQUIREMENTS FOR ALL PROGRAMES

After being at PCoHAS, you are supposed to report to the Admission office with the followings

1. Admission letter to PCoHAS
2. Dully filled form of Medical Examination Form
3. Original Certificates of Secondary School Education
4. Birth certificate/Affidavit
5. Identity cards and Travel Passports for foreigners
6. Four recent colored passport size photos
7. Bank Pay-in-Slip for Fees and other charges
8. Transcript / Recommendation Letter / Certificates of the Council (For upgrading NTA LEVEL 6)
9. Bring two (2) rim papers, one at the beginning of each semester.

Warning: It is criminal offence to submit false information/certificates/documents.

Appropriate legal action will be taken in case of committing that offence

3. REQUIREMENTS FOR BOARDING/HOSTEL STUDENTS

| S/N | Item | Quantity |
|-----|---|----------|
| 1. | Bed sheet | 4 |
| 2. | Pillow | 2 |
| 3. | Pillows cases | 2 |
| 4. | Mosquito net | 1 |
| 5. | Plastic buckets | 1 |
| 6. | Towels | 1 |
| 7. | Open shoes/sandals and canvas shoes for casual stay | 1 |

Note: All other outfits after classes MUST be of good manner.

4. REQUIREMENTS FOR PAYMENTS OF SCHOOL FEES AND OTHER CHARGES.

- (i) Tuition fees: Fees should be paid **in full** at the beginning of each academic year or **in three installments**, the first installment should be **1,000,000 for clinical medicine** students and **800,000 for other programs** at the beginning of first semester.
- (ii) Hostel charges should be paid **in two equal installments** at the beginning of each semester.
- (iii) All other charges should be paid in full at beginning of the first semester.
- (iv) Fees once paid will not be refunded if a student withdraws or leaves the College without permission from the Principal or is disqualified in examination or dismissed for indiscipline.

(v) However, **fifty per cent (50%)** of fees may be refunded, if a student notifies the Principal to withdraw from the college within first four weeks from the beginning of the academic year.

(vi) Payment by Cheque, International Money Orders (IMO) etc. is accepted prior to clearance by the bank.

NOTE: Payment by M-Pesa, Tigo Pesa, and Airtel Money or any mobile number is **STRICTLY NOT ACCEPTED.**

(vii) All payment should be done through College Bank Accounts and not otherwise.

NAME OF ACCOUNT
ACCOUNT No.

PADRE PIO TANZANIA LIMITED
NMB Bank Plc, 20710036007

(vii) The bank original pay-in-slip should be submitted to the college accountant or cashier for receipt/acknowledgement.

NOTE: We strongly advise parents/guardians to pay through bank accounts and give their students a pay in slip

5. A) TUITION FEES FOR 2021/2022

| Tuition fee per annum | Fees (in TZS) |
|---|----------------|
| Ordinary Diploma in Clinical Medicine | 2,000,000 |
| Ordinary Diploma in Pharmaceutical Sciences | 1,600,000 |
| Ordinary Diploma in social work | 1,500,000 |

B) OTHER CHARGES/COSTS FOR 2021/2022

| S/No | ITEM | Ordinary Diploma in Clinical Medicine | | Ordinary Diploma in Pharmaceutical Sciences | | Ordinary diploma in social work | |
|------|--|---------------------------------------|----------------|---|----------------|---------------------------------|----------------|
| | | Day(TZS) | Hostel(TZS) | Day(TZS) | Hostel(TZS) | Day(TZS) | Hostel(TZS) |
| 1. | Identity Card | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 2. | NACTE Quality Assurance and Verification Fee | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 3. | Caution Money | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 4. | Students Union | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 5. | Local Examination | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 | 200,000 |
| 6. | Practical Procedure Book And Practicum Guide | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| 7. | Accommodation per annum | NIL | 320,000 | NIL | 320,000 | NIL | 320,000 |
| 8. | Registration Fee per semester | 38,000 | 38,000 | 38,000 | 38,000 | 38,000 | 38,000 |
| | TOTAL | 398,000 | 718,000 | 398,000 | 718,000 | 398,000 | 718,000 |

C. Ministry of Health, Community Development, Gender, Elderly, and Children Examination

| | |
|------------------------|---------|
| Annual examination fee | 150,000 |
|------------------------|---------|

E. Field attachment fee

| | |
|--|---------|
| Practicum field fee per year for clinical medicine and pharmaceutical science students | 160,000 |
| Practicum field fee per year for Social work students | 200,000 |

F. Supplementary Examination

All students getting supplementary should pay **15,000TZS** per subject which he or she has **FAILED** before sitting for such examination.

G. Delaying paying college fees

For student who missed examination as a result of failure to pay fees on due date shall pay **30,000/=** to be allowed to sit for such examination when next offered.

Note that:

1. Some students use fees for other purposes. Therefore, sponsors/ guardians/ parents are advised to pay fees directly to College Bank Accounts.
2. Students who possess national health insurance fund (NHIF) cards have to bring their cards, and are encouraged to use them. Those who are not members of NHIF, have to pay **60,000/= as medical capitation** fee every year. The bank pay –in – slip should be submitted to the office of accountant/cashier.
3. Parents/ guardian should provide sufficient pocket money to meet students meals during his/her stay at the college for both day and boarding/hostel dwellers.

On behalf of the management, I wish to extend to you a warm welcome and a successful period of study at Padre Pio College of Health and Allied Sciences to fulfil your dream.

Dr. Godbless Charles
PRINCIPAL – PCoHAS