



PADRE PIO COLLEGE OF HEALTH AND ALLIED SCIENCES

(PCoHAS)

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JOINING INSTRUCTION FOR ACADEMIC YEAR 2024/2025

ADMISSION TO CLINICAL MEDICINE, PHARMACEUTICAL SCIENCES AND SOCIAL WORK PROGRAM

Padre Pio College of Health and Allied Sciences (PCoHAS) is a fully registered and accredited college with NACTE registration No. REG/HAS/186 to offer program in:

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| 1. ORDINARY DIPLOMA IN CLINICAL MEDICINE |
| 2. ORDINARY DIPLOMA IN PHARMACEUTICAL SCIENCES |
| 3. ORDINARY DIPLOMA IN SOCIAL WORK |

1. BASIC REQUIREMENTS FOR SPECIFIC COURSES

A. ALL STUDENTS

- Uniforms are available at the college at the cost that is indicated in your specific course. You are required to pay and obtain your uniforms at the College and not otherwise. This is for uniformity, standards and descent uniforms as required by the Ministry of Health and the College.
- Student Learning Kit with all necessary learning instruments shall be obtained from the college and not otherwise, as indicated in your specific course

B. ADMISSION TO CLINICAL OFFICER

- Black Leather Shoes. (Open shoes/sandals and canvas shoes are not allowed in classes or in practical areas), Boxes of Clean Gloves for personal practical clinical sessions.
- Uniforms:** Female and Male -Two pairs of uniforms, one clinical coat and one Collegebranded T-shirt, Total of **Tshs 120,000/=**
- College branded sweater will be available at the rate of **Tshs. 15,000 / = only**
- Student Learning Kit for clinical medicine programme: (Clinical officers)**

S/N	Item	Quantity
1.	Aneroid sphygmomanometer	1
2.	Stethoscope	1
3.	Thermometer	1
4.	Examination torch	1
5.	Tuning fork	1
6.	Patella hammer	1
7.	Tape measure	1
8.	MUAC tape	1
9.	Toniquet	1
10.	Medical Equipment case	1

- The learning kits shall be obtained at the college and owned by student. The college has purchased in whole sale to make it affordable to students. Students Kit mentioned above will be available at **Tshs. 150,000/=**.

C. ADMISSION TO PHARMACEUTICAL SCIENCES (Pharmacy Technicians)

- Black Leather Shoes. (Open shoes/sandals and canvas shoes are not allowed in classes.)
Clean Gloves for personal use during clinical/practical sessions.
- Uniforms:** Female and Male - Two pairs of uniforms, One clinical coat and one college branded T-shirt, Total of **Tshs 120,000/=**.
- College branded sweater will be available at the rate of **Tshs. 15,000 / = only**
- All students should have scientific calculator obtained at the college at the rate of **Tshs. 35,000/= only**
- All students should bring TPH book a guide for their practical training or obtain at the college for the rate of **50,000/= only**

D. ADMISSION TO SOCIAL WORK PROGRAM (Social workers)

- Black Leather Shoes. (Open shoes/sandals and canvas shoes are not allowed in classes.)
- Uniforms:** Female and Male -Two pairs of uniforms and one college branded T-shirt, Total of **Tshs 120,000/=**

2. GENERAL REQUIREMENTS FOR ALL PROGRAMES

After being at PCoHAS, you are supposed to report to the admission office with the followings

1. Admission letter to PCoHAS
2. Dully filled form of Medical Examination Form
3. Dully filled Admission form fixed with one recent colored passport size photos
4. Original Certificates of Secondary School Education
5. Birth certificate/Affidavit
6. Identity cards and Travel Passports for foreigners.
7. Bank Pay-in-Slip for Fees and other charges.
8. Transcript / Recommendation Letter / Certificates of the Council (For upgrading NTA LEVEL 6)
9. Bring three (3) **rim papers**, at the beginning of **FIRST** Semester.

Warning: It is criminal offence to submit false information/certificates/documents.

Appropriate legal action will be taken in case of committing that offence

3. REQUIREMENTS FOR BOARDING/HOSTEL STUDENTS

Hostels are available FOR FREE except that they shall be responsible for hostel service charges (water, electricity, cleanliness and security) at a rate of Tshs. 10,000 per each month. Also, should pay/bring the following:

S/N	Item	Quantity
1.	Mattress size 2.5*6 ft by 4in or can be available at the college for 40,000	1
2.	Bed sheet	4
3.	Pillow	2
4.	Pillows cases	2
5.	Mosquito net	1
6.	Plastic buckets	1
7.	Towels	1
8.	Open shoes/sandals and canvas shoes for casual stay	1
9.	Solar lamp/ Torch	1

Note: All other outfits after classes MUST be of good manner.

4. REQUIREMENTS FOR PAYMENTS OF SCHOOL FEES AND OTHER CHARGES.

- (i) Tuition fees: Fees should be paid **in full** at the beginning of each academic year or **in four installments**
- (ii) All other charges and students' direct costs are paid during the registration of a student.
- (iii) All other instalments should be **paid in full** before the prescribed **deadlines dates** as shown from the fee structure schedule provided.
- (iv) Tuition Fees and other charges once paid will not be refunded if a student withdraws or leaves the College.

(v) Payment by Cheque, International Money Orders (IMO) etc. is accepted prior to clearance by the bank.

NOTE: Payment by M-Pesa, Tigo Pesa, and Airtel Money or any mobile number is **STRICTLY NOT ACCEPTED.**

(vi) All payment should be done through College Bank Accounts and not otherwise.

NAME OF ACCOUNT **PADRE PIO COLLEGE OF HEALTH AND ALLIED SCIENCES**
BANK NAME **NMB Bank Plc**
ACCOUNT No **20710076608**

(vii) The bank original pay-in-slip should be submitted to the college Bursar or cashier for receipt acknowledgement.

NOTE: We strongly advise parents/guardians to pay through bank accounts and give their students a pay in slip

5. A) TUITION FEES FOR 2024/2025

Tuition fee per annum	Fees (in TZS)
Ordinary Diploma in Clinical Medicine	2,000,000
Ordinary Diploma in Pharmaceutical Sciences	1,900,000
Ordinary Diploma in social work	800,000

B) OTHER CHARGES/COSTS FOR 2024/2025

S/No	ITEM	Ordinary Diploma in Clinical Medicine	Ordinary Diploma in Pharmaceutical Sciences	Ordinary Diploma in Social Work
1	Identity Card	10,000	10,000	10,000
2	NACTE Quality Assurance and Verification Fee	20,000	20,000	20,000
3	Caution Money	20,000	20,000	20,000
4	Students Union	15,000	15,000	15,000
5	Local Examination	200,000	200,000	200,000
6	Practical Procedure Book and Practicum Guide	100,000	100,000	50,000
7	Registration Fee per Semester	38,000	38,000	38,000

C. Ministry of Health.

Annual examination fee for clinical medicine and pharmaceutical sciences program	250,000/=
Annual examination fee for social work program	174,000/=

D. Field attachment fee

Practicum field fee per year pharmaceutical sciences students	160,000/=
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Practicum field fee per year for clinical medicine students.	320,000/=
Practicum field fee per year for social work students	120,000/=

E. Supplementary Examination

All students getting supplementary should pay **50,000TZS** per subject which he or she has **FAILED** before sitting for such examination.

F. Delaying paying college fees

For student who missed examination as a result of failure to pay fees on due date per instalment shall pay **50,000/=** for each missed exams to be allowed to sit for such examination when is next offered.

Note that:

1. Some students use fees for other purposes. Therefore, sponsors/ guardians/ parents are advised to pay fees directly to College Bank Accounts.
2. Students who possess ANY health insurance fund (HIF) cards have to bring their cards, and are encouraged to use them. Those who are not members of HIF, have to pay **60,000/= as medical capitation** fees every year. The bank pays -in - slip should be submitted to the office of accountant/cashier.
3. Parents/ guardian should provide sufficient pocket money to meet student's meals during his/her stay at the college for both day and boarding/hostel dwellers.

On behalf of the management, I wish to extend to you a warm welcome and a successful period of study at Padre Pio College of Health and Allied Sciences to fulfil your dream.

Dr. Godbless Charles
PRINCIPAL – PCoHAS